

Portal Governance Committee

Meeting Date: 7/8/2011

Attending: Richard Valdez (IT), Jonahlyn Gilstrap (IT), Marisa Castaneda (SFAO), Antoinette Willis (HR), Lorrie Black (FSM), Katie Fletcher (SOM FHCO), Krickett Marquez (SOM FHCO), Linda Johansen (IT).

1. Access the UNM Account Suite (TouchNet) from the Home tab.
 - a. A Quick Links channel was proposed to include links to LoboWeb Payments and Apply for Admissions.
 - b. PGC wanted this channel in the left column under Personal Announcements.
 - c. Decision was made to remove link to LoboWeb Main Menu so as not to eliminate the use of role-specific tabs.
2. Feedback Form Update
 - a. No feedback yet. Will bring to PGC as available.
3. LoboPerks Channel Change Request
 - a. PGC had questions regarding this request
 - i. Are these the same as the employee discounts provided by HR?
 - ii. Are they available to HSC people too?
 - iii. Are there any discounts specific to Student? Staff? Faculty?
 - iv. How are the deals negotiated?
 - b. Tab Stewards were concerned that these questions would come to them from tab visitors.
 - c. It was requested that Carolyn discuss with individual tab stewards, decide where on the tab to add the channel, add email approvals to change request and bring request back to PGC.
4. PGC Sharepoint site now available
 - a. The PGC SharePoint site can be accessed via a link on <http://pgc.unm.edu>
 - b. Richard and Linda will move/consolidate all docs from Google and Shared Drives.
 - c. Future Minutes will be posted in the SharePoint site and can be accessed by clicking on the Shared Documents link and then the Meeting Minutes folder.
5. Home Tab and Campus Life Change Requests
 - a. Request involves removing channels and consolidating them into fewer channels.
 - b. Addition of a Quick Links channel (mentioned above) to the Home tab.
 - c. A "cleaner" Campus Life tab would allow for addition of LoboPerks and possibly a LoboMobile channel.
 - d. PGC requested minor modifications. Jonahlyn will complete those changes and resubmit change requests.
 - e. Changes will start with Campus Life with no prior communications.

Action Items

1. Richard will remove Julian from the agenda template and add Lorrie in his place.
2. Richard and Linda will move/consolidate all docs from Google and shared drives to PGC SharePoint.
3. Richard will follow up with Carolyn regarding the LoboPerks change request.
4. Jonahlyn will make changes to Home and Campus Life change requests and resubmit to PGC.